

Gutekunst Public Library Board Minutes October 7, 2021

Todd Meyer called the meeting to order at 6:57pm. Also present: Don Goodman, Pat Kifer, Michelle Wilkinson, Beau Hanson, Sandra Nyberg, Mara Edler and Jackie Barnes (as a representative of the Friends Group). The Board meeting was held in the Fireside room.

Minutes from September were approved. Pat moved, Don seconded, ayes carried.

Bills and operating expenses from September were approved. Michelle moved, Sandra seconded, ayes carried.

Petty cash from September was approved. Beau moved, Michelle seconded, ayes carried.

Public Comment: None

Correspondence: Patron/Youth: Letter of Apology (for recent incident of misconduct on the playground)

Friends of GPL Report: Friends submitted a copy of their September board minutes. Jackie Barnes served as liaison and discussed the minutes. Highlights included:

- The bookshelf and bookstore are continuing to bring in profits. Friends are continually trying creative expansions and will be selling candles at the bookstore this month. October and November hours have been set.
 - Friends is planning to set up a booth at Mitchell Funeral Home during Christmas on Main. They are brainstorming ideas for participating and advertising. The bookstore will not be open in December.
 - Friends is making plans to circulate literature for the community and school. Current collaborations include: books on the bus; backpack program, and Little Free Libraries.
- Thank you Friends!

Board Education Report: Beau Hanson: Asana: Project Management
Friends Group Collaboration Training

Old Business:

- **Makerspace & Library of Things Project:**
 - Mara submitted a list of items for the GPL Makerspace and/or Library of Things. The list is a product of the public brainstorming meeting and differentiates between items that the library has and potential future purchases/acquisitions. It includes item costs and supporting info (such as brand, specifications, and links).
 - Mara included detailed specs for the following items:
 - Trubind Spiral/Coil Binding Machine (\$320). Following discussion, Mara will reach out to the local print shop to determine if this product/service is a public need. Item purchase has been tabled.
 - Addi Express Knitting Machine (\$279). Beau made a motion to pursue the purchase, Sandra seconded, ayes carried.
 - Kodak Film and Slide Scanner (\$170). Michelle made a motion to pursue the purchase, Pat seconded, ayes carried.
 - Silhouette Vinyl Cutter (\$300). Michelle made a motion to pursue the purchase, Don seconded, ayes carried.
 - Easels: Tripod (2@\$21each) & Tabletop (2@\$37for 12). Pat made a motion to pursue the purchase, Sandra seconded, ayes carried.
 - Storage Shelving (\$300). Michelle made a motion to pursue the purchase, Pat seconded, ayes carried.
 - Mara was given board support to pursue the purchase of the following items: food processor, drink dispenser (2), and a two-wheel cart/furniture truck.

New Business:

● **Martha-Ellen Tye Proposal:**

- The 2021 Iowa Public Library General Information Survey and the 2021 Special Project application are due to the Foundation on November 15, 2021. The amount available for a special project is ten percent of the annual stipend provided by the Foundation (\$5,500).
 - Mara would like to request the grant in order to fund a Speakers Series. The board supports this decision.

● **Landscape Proposal:**

- Rob Lechnir submitted a quote for the purchase of flower bulbs. He would like to create a daffodil and grape hyacinth border on the property. Total cost will be \$385.25. Don made a motion to approve the border and purchase of bulbs, Beau seconded, ayes carried.

Director's Report: The Director's Report was approved. Michelle moved, Sandra seconded, ayes carried.

Pat moved to adjourn, Beau seconded, ayes carried.

Next meeting: November 4th, 2021 7:00pm

Submitted by Sandra Nyberg