

Gutekunst Public Library Board Minutes November 4, 2021

Todd Meyer called the meeting to order at 6:59pm. Also present: Don Goodman, Pat Kifer, Beau Hanson, Sandra Nyberg, Mara Edler and a member of the public. Mike Baltes and Nick Hoffman attended to present the annual Hertz report and left once completed. The Board meeting was held in the Fireside room.

**Call to Order: Agenda Amendment**

Todd called to amend the agenda. The Hertz Farm Management Report was moved to the top of the agenda to accommodate our Hertz representatives.

**New Business:**

- **Hertz Farm Management Report:** Mike Baltes, accompanied by Nick Hoffman, presented the annual report. The board was introduced to Nick Hoffman, who will be replacing Mike Baltes upon his upcoming retirement. The board welcomes Hoffman. Highlights of the report included:
  - Unexpected high yields and crop prices resulted in a profitable year. It is projected that GPL will receive a bonus in the \$40-65,000 range. Late harvest has delayed a firm number at this time.
  - The board received and discussed information regarding the current renters, price agreements, and yields. Both contracts will be increased by approximately \$5-13 per acre.
  - Next year projection: Higher input costs will result in a smaller profit margin.

Meeting resumed as previously scheduled:

Minutes from October were approved. Pat moved, Beau seconded, ayes carried.

Bills and operating expenses from October were approved. Pat moved, Beau seconded, ayes carried.

Petty cash from October was approved. Sandra moved, Don seconded, ayes carried.

**Public Comment:** None

**Correspondence:** Norm Bach from Farmers Savings Bank (email update): Bach is unable to attend the December board meeting and sent an update regarding the Trust. Full report will be scanned and sent to the library and board members.

**Friends of GPL Report:** Friends submitted a copy of their October board minutes. Highlights included:

- There will not be a November book sale. Book sales will resume in the spring.
- Friends will be participating in Old Fashioned Christmas on Main.
- Friends will be holding their annual meeting on November 20th at 9:00am in the Fireside Room.
- Anticipated changes in board members and elect officers at the annual meeting. Thank you Friends!

**Board Education Report:** Pat Kifer: Storytelling: How to tell and share the story/history of the library with the public. Pat shared that it affirmed the things that GPL was doing, such as newspaper publications and newsletters, meeting with and/or collaborating with local businesses and organizations, and positive word-of-mouth.

**Old Business:**

- **Makerspace & Library of Things Project:** Submission of the report is due by December 31st.
  - Mara submitted an updated list of current Makerspace/Library of Things inventory. List included shelving and cost (individual and total). Approximately \$2100 of the \$3,000 grant has been spent.
  - Mara included detailed specs for the following items:
    - 3D Printer (Creality Ender 3 V2) + Filament: \$262 + \$20 per roll.
    - Spiral Binder (Trubind/Crimper included): \$320
    - Inflatable Kayaks: 3 options ranging from \$154-\$315 each

- Paddle Boards: 2 options ranging from \$200-\$700 each
- Discussion included liability concerns, recurring costs/consumables, current and anticipated needs of patrons, and item protocols. The board agreed that they will not pursue the acquisition of kayaks/paddle boards at this time.
  - Pat made a motion to purchase the 3D Printer, Spiral Binder, and consumables (vinyl, filament, etc.) to total the amount of the remaining balance. Don seconded. Ayes carried.

**New Business (Continued):**

- **Reference Ad Hoc Consortium:** Mara received information about the potential of joining an online reference as hoc consortium.
  - Michelle Andersen (Atlantic Public Library Director) reached out with information and possible prices regarding the consortium. Pricing will be based on the consortium's decision regarding collection and service agreement, as well as how many libraries participate. The estimated price is \$134-\$209 annually.
  - Mara expressed her interest in joining and would like to communicate a commitment to Anderson. The board supports joining the consortium. Mara will pursue joining.

**Director's Report:** The Director's Report was approved. Pat moved, Sandra seconded, ayes carried.

Beau moved to adjourn, Sandra seconded, ayes carried.

Next meeting: December 9th, 2021 7:00pm

Submitted by Sandra Nyberg