

Gutekunst Public Library minutes January 7, 2021

Todd Meyer called the meeting to order at 7:00 pm. Present via Zoom were Don Goodman, Buffi Honeck and Michelle Wilkening. Todd Meyer, Pat Kifer, Beau Hanson and Mara Edler were present in fireside room practicing social distancing.

Minutes from December were approved. Pat moved, Buffi seconded, ayes carried.

Bills and operating expenses from December were approved. Beau moved, Don seconded, ayes carried.

Petty cash from December were approved, Beau moved, Buffi seconded, ayes carried.

**Public comment:** None

**Correspondence:** American Funds, Mara will contact Jason to attend next months meeting, thank you from Deb and Linda for poinsettias, several cards from library patrons expressing thanks for service.

**Friends of GP Report:** Plan on meeting January 21, would like to meet in fireside room, no objections. They are looking for alternatives to dispose of old books, Baker & Taylor has a program to evaluate and buy books they think they can re-sell, would furnish boxes and pay for shipping .

**Board Education Report:** Pat reported she had completed Friends & Foundation program through IA Learns site. Need liaison from board to Friends group as well as liaison from Friends group to board, also that friends would need to submit financial information to city if asked for.

**Old Business:** Covid-19 pandemic procedures: Mara has talked to staff and they are comfortable with opening back up with limit of ten people, masks required. Board approved.

Libraries Transforming Communities Grant - makerspace: Glowforge laser cutter discussed. Cost is \$3000.00 plus \$1000.00 filter or outside vent installed. Training would be needed and customers would pay for consumables. It was decided to conduct survey to see what patrons and small businesses would prefer but to go ahead with applying for grant.

**New Business:** Advantage Preservation archive bid to archive Mid Iowa Enterprise issues from March 2016 thru December 2019. Pat motion to pay \$265.00, Michelle seconded, motion carried.

Snowblower purchase: Todd has not received and information from city, matter tabled.

Strategic plan evaluation: Discussion regarding ending dates, Mara assured us that nothing bad would happen if we didn't meet all the goals by the dates listed. Todd commended Mara for all the work she had put into plan Buffi moved to adopt plan, Beau seconded, motion carried.

**Director's Report:**

Mara noted they are working on summer reading program, would like to arrange for some outdoor events starting with Bug Zoo at a cost of \$200.00. Board agreed it would be good to set up a tentative schedule. Mara asked if GPL would be willing to pay for ILA cards for Carol and Linda. Don moved, Michelle seconded, motion carried.

Pat moved to adjourn, Buffi seconded. Next meeting  
February 4, 2021